

IRM PROCEDURAL UPDATE

DATE: 06/02/2025

NUMBER: ts-03-0625-3353

SUBJECT: Updated Error Code 026 Flow Chart

AFFECTED IRM(s)/SUBSECTION(s): 3.12.16-15

CHANGE(s):

Exhibit 3.12.16-15 - Updated short period return information per Entity request.

Tax Period Underprint Flowchart for "Reply" and "No Reply" Procedures - Form 1128 or Form 8716

Tax Period Underprint Flowchart for "Reply" and "No Reply" Procedures - Form 1128 or Form 8716	Yes or No	Resolution
Did the taxpayer reply with Form 1128 or Form 8716? No↓	Yes→	Route to Entity Control following local procedures
Did the taxpayer reply without Form 1128 or Form 8716?	Yes→	1. Enter Action Code 2-D. 2. Attach Form 4227, Intra-SC Reject or Routing Slip, and send to Files.

Tax Period Underprint Flowchart for "Reply" and "No Reply" Procedures

Tax Period Underprint Flowchart for "Reply" and "No Reply" Procedures	Yes or No	Resolution
Does the tax period shown by the taxpayer agree with the FYM? No↓	Yes→	Change the tax period to agree with the underprint .
Is the return for a Short Period?	Yes→	1. Enter Action Code 2-D. 2. Attach Form 4227, Intra-SC Reject or Routing Slip, and send to Files.

No↓		
Is the last tax period with a TC 150, 12 months or more before the return tax period?	Yes→	1. Input TC 016 on CC ENMOD using CC BNCHG. 2. Input TC 474 on CC REQ77 (using one (1) cycle delay) for the year and month before the beginning month of the tax period on the return being processed. 3. Hold for one week. 4. Correct the return and the register one (1) cycle after the input of TC 474. 5. When Pending (PN) 016 generates on CC ENMOD, enter correct Entity Underprint Code.
No↓		
Is the last TC 150 less than 12 months before the return tax period?	Yes→	1. Enter Action Code 2-D. 2. Attach Form 4227, Intra-SC Reject or Routing Slip, and send to Files.

Reminder: When remittance is present that needs to be transferred to the correct FYM, prepare Form 3465, Adjustment Request, and route to Accounts Management to request that the remittance be moved to the correct tax period.