

Form **15101**

**Provide a Social Security Number (SSN) for Adoptive  
Child**

(October 2017)

Department of the  
Treasury

Internal Revenue  
Service (99)



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Complete this form, and fax or mail it to us at: Standard:

Internal Revenue Service Stop 6182

Austin, TX 73301-0066

Overnight:

Internal Revenue Service 3651 S. Interregional Hwy 35

Stop 6182

Austin, TX 78741

Fax number: (855) 250-1731

If you have any questions contact us at (737) 800-5511 *(not toll free)*

**Contact Information**

Name	Taxpayer Identification Number
Name	Taxpayer Identification Number

If you changed your address, write your new address below.

Address		City	State	ZIP code
Primary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	Secondary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	

I received social security number

Name of adoptee

I was assigned the following ATIN

Original signatures of adoptive parents

<b>Name</b> (print/type)	Signature	Date
<b>Name</b> (print/type)	Signature	Date

# Instructions for Form 15101, Provide a Social Security Number (SSN) for Adoptive Child

## General Instructions

## Future Developments

For the latest information about developments related to Form 15101 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/w7a*.

## Purpose of Form

Use Form 15101, Provide a Social Security Number (SSN) for Adoptive Child, **ONLY** to inform the Internal Revenue Service (IRS) of the social security number (SSN) for your adoptive child if the IRS provided an ATIN for your adoptive child.

**Caution:** *Don't file Form 15100 with the IRS to obtain a social security number (SSN) for your child or adoptive child. Only the Social Security Administration (SSA) can assign a SSN.*

## After the adoption is final

Apply for an SSN for the child, fill in Form SS-5, Application for a Social Security Card, and return it, with the appropriate evidence documents, to the Social Security Administration (SSA). You can get Form SS-5 online at *www.socialsecurity.gov*, from your local SSA office, or by calling the SSA at 1-800-772-1213. It usually takes about 2 weeks to get an SSN once the SSA has all the evidence and information it needs.

**Application for SSN denied.** If the SSA denies your application for an SSN, contact the IRS to request an extension or reactivation of the ATIN. When you request the extension or reactivation of the ATIN, **include the SSA's denial letter or an explanation with your correspondence.**

## **How Long Can You Use an ATIN**

After the adoption is final, don't continue using the ATIN. Instead use the Form 15101, Provide a Social Security Number (SSN) for Adoptive Child, to provide the SSN received for the adoptive child.

## **Where To File**

Department of the Treasury

Internal Revenue Service

Austin, TX 73301-0066

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