

012345678901

<<OrgName>>

ATTN: <<ATTN>>

<<Street1>>

<<Street2>>

<<City>>, <<State>> <<Zip>>-<<Zip4>>

<<Date>>

Dear Information Return Issuer:

I'm writing to invite you to complete the enclosed survey about the time and money taxpayers spent issuing information returns for Tax Year 2017.

We need your help with our ongoing efforts to reduce taxpayer burden. We've heard that preparing and issuing information returns is time consuming and expensive. By taking some time to answer the survey questions now, you can help us find ways to reduce the time and money taxpayers may spend issuing future information returns.

This survey only concerns the time and money you spent issuing the following information return(s): <<FORMS>>

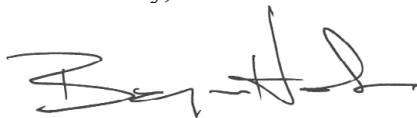
Your participation is voluntary, and I assure you that all information you provide will be used for research purposes only. You won't be asked about the income or other financial details of your information returns.

To see the official IRS announcement regarding this survey, go to the IRS website: <https://www.irs.gov/statistics/2017-information-return-burden-survey>. If you have questions about the survey you can call 855-680-7141. To learn more about research on taxpayer burden, you can visit: <https://www.irs.gov/pub/irs-soi/d13315.pdf>.

This survey is being conducted by Westat, a well-known research organization.

Thank you in advance for your help.

Sincerely,



Benjamin D. Herndon
Chief Research and Analytics Officer