

012345678901

<<OrgName>>

ATTN: <<ATTN>>

<<Street1>>

<<Street2>>

<<City>>, <<State>> <<Zip>>-<<Zip4>>

<<Date>>

Dear Tax Manager:

I'm writing to ask that you please complete the enclosed survey about the time and money tax-exempt organizations spend to fulfill their federal tax obligations. It is an important part of an ongoing effort by the IRS to reduce taxpayer burden.

In our previous research and surveys, we have heard from tax-exempt organizations that preparing and filing federal tax returns is time consuming and expensive. The IRS places a high priority on decreasing those expenses and is continuously looking for ways to do so.

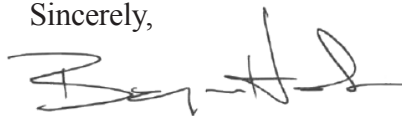
By taking some time to answer the survey questions now, you could help the IRS find more ways for your organization and many others like it to save time and money when filing future federal tax returns. This is your chance to provide feedback regarding your organization's federal filing experience.

You are not required to participate in the survey. However, I hope you will take the opportunity to advance our understanding of federal tax compliance burden by deciding to complete it. I assure you that all information you provide will be used for research purposes only.

The IRS has chosen Westat, a well-known research organization, to conduct the survey on its behalf.

To see the official IRS announcement regarding this survey, go to the IRS website: <https://www.irs.gov/statistics/2017-tax-exempt-org-burden-survey>. Thank you.

Sincerely,



Benjamin D. Herndon

Chief Research and Analytics Officer